

Woman of God[®]

LIVING IN GRACE



Breakfast/Brunch Outline

As a special way to show God's love and grace this year, your church could host a community-wide breakfast or brunch for Mother's Day. When you use the Woman of God® products, ideas for planning and promoting the event have been developed for you, making your planning time minimal and helping your special day to flow smoothly!

What You'll Need

Successful events depend on the volunteers who organize and execute the event. While talented people can take on more than one role, the variety of roles needed for this event include the following:

- Publicity
- Program
- Decorations
- Cleanup
- Food
- Follow-Up

Inviting People to Your Event

Church

To publicize the event within your church, you can use the church bulletin and newsletter to reach members of the church. Don't forget, if you have a church Web site, this event should be included as well. It's a great way to invite both church members and the community. If your church is affiliated with a school, don't miss the opportunity to include an invitation to school parents as well.

Community

To invite the community, you can use the downloadable templates for flyers to post in local businesses, including the grocery store. Local newspapers often offer low-cost advertising rates. Be sure to check both radio and television stations for coverage as well. Often radio stations reserve portions of time to announce community events at no charge.

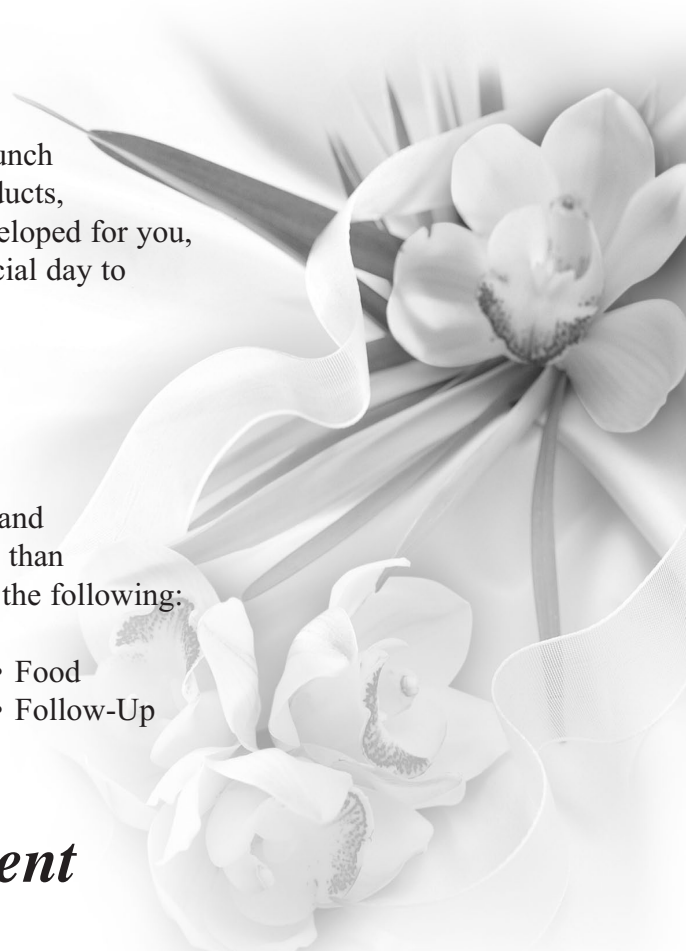
Neighborhood

To invite people within your immediate neighborhood, use the door hanger templates provided and personally invite each household.

Decorating and Setup for Your Event

Decorating for your event is easy, too. There are many items within the Woman of God® line from which to choose. Here are some ideas to get you started:

- For the centerpiece of every table, use the Woman of God® ceramic mug and put flowers inside it to create a unique, scriptural vase. Place the mug on top of the matching box or on a small cake plate.



- Be sure to mark one place at each table to be the winner of the centerpiece when the event is over. If your meal is done buffet style, then put a mark on the bottom of one of the chairs. If the plates are already at each place setting, then mark the bottom of one plate.
- To ensure that everyone carries home a scriptural reminder of the day, place a gift at each place setting. The Woman of God® line has many options ranging in price from \$.99 to \$2.49. Some popular options include a Flipbook just for mothers and a Pen & Bookmark gift set. For a complete list, see the last page.
- Use the Woman of God® Bulletin Cover to print up the order of service for your event and include a copy at each place setting.
- If possible, set up a computer and projector to put up a welcome message for everyone. This can also be used to provide instructions, give the words to any songs you want to sing, and provide key thoughts during the devotion time. A PowerPoint presentation is available for your use, with extra slides for you to create any additional messages you need.

The Event Outline

Registration

As people arrive, they should be directed to the registration table. At this table guests should provide their name and address (if you've invited nonmembers) and name tags should be available for them.

Even if the event is just for your church members, it's very possible that not everyone will know each other, so name tags are a good idea. If the event had preregistration, then name tags can be generated in advance. If not, then placing several markers and blank name tags can facilitate the flow.

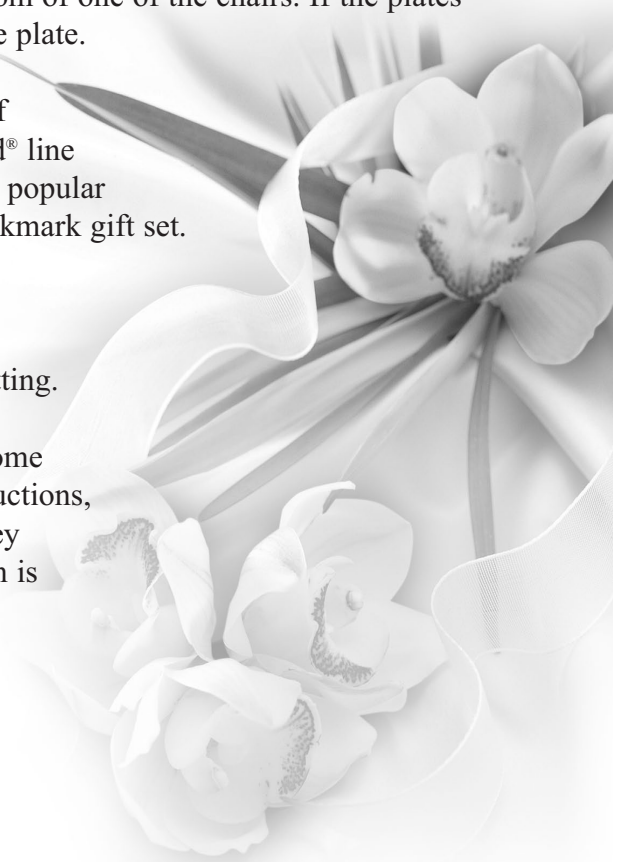
Seating

If seating is not specified, then your guests can easily flow into the room and select the area in which they would like to sit.

Note: It's best to have a hostess assigned to make sure that any guests who are by themselves are easily incorporated into a group.

If your guests preregister for the conference and you decide to assign seating, then a seating chart should be available at the registration table. Ideally, the table number would be noted on their prepared name tag as well, to help them quickly and easily find the table. A hostess is really necessary for this type of seating, because someone will always need assistance in finding their assigned seat.

Note: This is the most time-consuming way to get everyone through the registration process and seated, so be sure it's worth the amount of time in your schedule before attempting to organize this large task.



Program

- **Welcome your guests and have a prayer to bless the food.** Designate the official the master of ceremonies for moving people between the stages of your program. This person should be comfortable speaking in front of strangers and have a voice that projects well and is easily understood.

The person who leads the prayer can also be the person who leads the devotion, however that isn't necessary. If you have many people who can serve in these capacities, then involve as many as possible.

- **Serve your breakfast or brunch.** This can be done buffet style or by serving each table individually. If you chose to serve buffet style, make sure the master of ceremonies explains how the guests are to proceed and dismisses tables as the line is ready to handle them.
- **Include devotion time, recognition of special guests, and a time to award prizes.** After the meal is a great time to have your primary speaker lead a devotion that honors God's role for women in creation and recognizes the grace that flows freely to us through Christ. A Ministry MessageSM has been provided for the Woman of God[®] theme, which you can use all or a portion of, during this time. Using a song to close the devotion time may work well for your event if you have access to a piano, organ, or guitar for accompaniment. It's ideal to provide the words to the song, whether on the screen or in written form inside the program. That way everyone can sing along more comfortably.

Be ready to recognize some special mothers during the event. Providing an additional gift to the mother with the most children and the mother who came the farthest distance is popular, and it can be great fun to figure out who deserves the prizes.

Make sure the centerpieces are given away as well. If the plate has been marked or the chair has been marked, let the guests know what sign to look for when checking.

Thank everyone for coming. Invite them to come to the next event of the week, for instance a Bible study or worship service. If your church has many activities within a week, you might create a printed list and have it available at the registration table.

Follow-Up

Use the registration list of names and addresses and send a note thanking everyone for coming and inviting them to come back to your church. A free downloadable postcard with matching artwork has been created for your use.

Ideas for Place-Setting Gifts

For 12 or more

Lapel Pin on Presentation Card	\$.99
Pocket Mirror with Prayer Card	\$.99
Pen & Bookmark in a Gift Box	\$1.29
Flipbook for Mothers	\$1.49
Full-Color Devotional Journal	\$1.49
Greeting Card with Ink Pen	\$1.59

Ideas for Recognition Gifts

For 12 or more

Flashlight with Prayer Card	\$1.49
Gift Tote with Mirror, Emery Board, & Prayer Card	\$1.79
Pen & Pad Purse Pack	\$1.99
Gift Set with Devotional Journal and Ink Pen	\$2.49